

## MAINE ASSOCIATION OF LOCAL EMERGENCY MANAGERS

MINUTES OF EXECUTIVE COMMITTEE MEETING, 25 MAY 2021, 1400

**Attending:** Dale Rowley, Emily Kaster, Andrew Braley, Andrew Sankey Matthew Mahar, Alex Hammerle.

**Call to Order:** The meeting of the executive committee commenced at 1403.

**Minutes:** Following introductory comments made by Dale Rowley, a review of the minutes and the business conducted during the 28 April 2021 meeting was presented. Andrew Braley moved to accept the minutes; this was seconded by Andrew Sankey; there was no discussion. The motion was unanimously approved.

**Treasurer's Report:** Dale Rowley reported the following:

|           |           |
|-----------|-----------|
| Savings-  | \$8186.09 |
| Checking- | \$ 73.21  |
| Total-    | \$8259.30 |

There were two expenditures:

1. \$320.00, paid to Maine Municipal Association, annual dues.
2. \$13.20, paid for postal fees.

Andrew Sankey moved to accept the Treasurer's report; seconded by Andrew Braley; unanimously approved; there was no discussion. The motion was unanimously approved.

**Communications/Presentations:** There were no formal communications shared.

**Member comments:** Andrew Sankey inquired of Emily Kaster as to the response rate to Emily's Emergency Management professionalization survey. Emily shared that she has received a strong response, save for municipal sources.

**Old Business:**

1. Bylaws- Dale Rowley shared that the Association's bylaws draft changes were reviewed and upon vote by the Executive Committee, the proposed amended bylaws would be shared with the association's membership. Andrew Braley moved to approve and forward to the membership; Andrew Sankey seconded; there was no discussion. The motion was approved unanimously.
2. Dues- Dale Rowley sought a motion to proceed with modifying the association's annual membership dues, reducing the fee from \$25.00 to \$10.00, annually. *Please note: No motion was made (9:09) but this intent however was verbally affirmed by both Andrew Braley and Andrew Sankey.*
3. Website Management- Dale Rowley solicited articles for interest and publishing via the MALEM blog.
4. Mentor Program- Emily Kaster spoke to the scholarship concept as well as the curriculum content of the two Emergency Management programs being offered via the University of Maine. She spoke to the need to identify MALEM membership benefits, suggesting offering scholarship funding as an inducement. There was brief discussion following on funding sustainment to support such programs as well as distinguishing between mentoring and scholarship funding.

MALEM; MINUTES OF EXECUTIVE COMMITTEE MEETING, 25 MAY 2021, continued-

**New Business:**

1. Dale Rowley solicited for interest in attempting to organize an annual meeting.
2. Emily Kaster suggested a series of Lightning Talks to promote post-pandemic EM and MALEM membership recruiting, from an After-Action perspective.
3. Dale Rowley briefly discussed the Eastern Maine Preparedness Expo, 11 Sep 2021.
4. Dale Rowley sought new leadership for/participation upon the association's Awards, Education, Legislative and Membership committees.

**Member comments:** Dale Rowley inquired as to if the date/time of the meetings were compatible for members.

**Next meeting:** Dale Rowley shared that the next Executive Committee meeting will be held on 22 June 2021, Zoom.

**Adjournment:** A motion to adjourn was solicited by Dale Rowley. The motion to adjourn was subsequently made by Andrew Braley, seconded by Andrew Sankey and unanimously approved. The meeting adjourned at 1427.

Respectfully submitted,  
Andrew Sankey